

## **1<sup>st</sup> Addendum to the CIB Constitution: Election By-Laws of the CIB**

**SECTION 1 – ELECTION COMMISSIONER.** The Executive Director shall, at the beginning of the spring semester, appoint one upstanding member of CIB to serve as Election Commissioner. The Election Commissioner shall:

- i. Serve as the Chairperson of the annual CIB Election Committee and claim full responsibility for the organization of elections and the planning of the Annual Organizational Meeting;
- ii. Announce the time and place of elections at least 2 weeks in advance of elections and a minimum of 4 weeks prior to the end of the spring semester;
- iii. Accept nominations for elected positions from the CIB membership and add nominations to the ballot within 24 hours following approval by the Executive Team;
- iv. Prepare, distribute, and collect ballots prior to and during the organizational meeting;
- v. Forward ballots to the Executive Team for counting.
- vi. Have the power to appoint, subject to the approval of the Executive Team, no more than four and no less than one Election Secretaries to assist in the duties of the Election Commissioner. Election Secretaries must be students at Coastal Carolina University.
- vii. Not be considered for any elected positions on the Executive Team nor be appointed to any unelected position on the Executive Team.

**SECTION 2 – NOMINATIONS.** The opening of nominations for elected positions shall be announced to the General Membership of the CIB by the Election Commissioner at least two weeks prior to elections and a minimum of 4 weeks prior to the end of the semester. Nominations shall:

- i. Be issued to the Election Commissioner either at a regular meeting or in writing up to the day prior to elections
- ii. Be subject to approval by the Executive Team
- iii. Be added to the ballot by the Election Commissioner a minimum of 24 hours following approval by the Executive Team

**SECTION 3 – INTEGRITY OF THE ELECTION PROCESS.** The Election Committee shall establish and enforce campaign policies to ensure elections are free, fair, and equitable, and will share these policies with candidates prior to the start of campaigning.

- i. Candidates must comply with all policies and conduct campaigns ethically, without unreasonable vote incentives or inducement.
- ii. Reasonable and customary campaign practices are permitted.
- iii. Candidates should consult the Election Committee privately for guidance on permissible activities.
- iv. Violations may result in disciplinary action, up to and including disqualification from the election.
- v. The Election Committee has final authority to interpret and enforce all election-related policies.

**SECTION 4 – VOTING.** Voting for elected positions will take place at the Annual Organizational Meeting, or online. Only CIB members in good standing, as approved by the Executive Team, will be eligible to vote. Each member will be allowed one ballot per election. Each member will be permitted to vote for up to five different candidates.

**SECTION 5 – REQUIRED MAJORITY.** Of the nominated candidates, the top three candidates with a simple majority of votes will be recognized by the former Executive Director as the elected officers of the Executive Team. The elected officers will designate the positions of Executive Director, Chief Operations Officer, and either Finance or Counterintelligence Officer amongst themselves, with advisement from the faculty advisor. They will announce it to the CIB General Membership no later than one (1) week after the Annual Organizational Meeting, or online. The elected officers shall appoint the remaining positions of the Executive Team from the pool of originally nominated candidates no later than one (1) week after the Annual Organizational Meeting.

**SECTION 6 – EXTRAORDINARY CIRCUMSTANCES.** The CIB Executive Team has the right to forego elections under circumstances that may be deemed extraordinary with the universal consent of the Team's members. In such a case, elections will be canceled and the future Executive Team's members will be selected by the CIB's Faculty Mentor and possibly members of the current Executive Team. Selection will be made based on the following criteria: (a) senior analytical experience: Has the candidate taken the CIB class, registered for the class, or will be taking the class the next academic year? (b) Level of involvement in the CIB. How much passion and excitement has the candidate brought to the CIB as a member? How much initiative have they displayed? (c) Leadership and extrovert character. How sociable is the candidate? Can we see them leading a desk, reaching out to people and drawing them in to the organization? (d) Does the candidate have an amicable character and is their University record free of infractions? Do they display the professional and moral characteristics of a future intelligence officer?